



**PO Box 752, Bozeman, MT 59771**  
**406 586-4111 (crisis) 586-7689 (office)**  
[anna@thenetworkmt.org](mailto:anna@thenetworkmt.org)

### **Volunteer Application**

*This questionnaire will be kept confidential, however, feel free to omit any information you do not wish to share.*

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(Last) (First) (Middle)

Social Security #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address (Local): \_\_\_\_\_  
(Street) (City/State/Zip)

Address (Permanent): \_\_\_\_\_  
(Street) (City/State/Zip)

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cellular Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

In Case of Emergency, Notify: \_\_\_\_\_  
(Name/Relationship/Phone)

Education: 8 9 10 11, 12, 1 2 3 4 (Degrees) \_\_\_\_\_  
(Circle Highest Level Completed)

Year in school, if applicable: \_\_\_\_\_ Major: \_\_\_\_\_

Have you ever been convicted of a crime? If so, please explain. \_\_\_\_\_  
\_\_\_\_\_

Hobbies, Interests: \_\_\_\_\_

Employment: (Check one)  
\_\_\_ Employed full-time \_\_\_ Employed Part-time \_\_\_ Unemployed \_\_\_ MSU Student \_\_\_ Retired

Employer: \_\_\_\_\_

Job Title: \_\_\_\_\_

Business Address: \_\_\_\_\_  
(Street) (City/State/Zip)

Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

### **HAVEN Programs**

(Check those that apply)

- |                                                                             |                                                                      |
|-----------------------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Crisis Hotline/Shelter                             | <input type="checkbox"/> Adult Support Group                         |
| <input type="checkbox"/> Children Support Group                             | <input type="checkbox"/> Child care during support group             |
| <input type="checkbox"/> Maintenance of shelter (cleaning, lawn care, etc.) | <input type="checkbox"/> Administrative (mailings, newsletter, etc.) |
| <input type="checkbox"/> Special needs: hauling items, transportation       | <input type="checkbox"/> Professional services                       |



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## REFERENCES

Please submit 2 character references. These individuals may not be related to you and must have knowledge of your ability to perform the volunteer position for which you are applying. Additionally, HAVEN runs background checks on all volunteers.

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

How long you have known: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

How long you have known: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I \_\_\_\_\_, authorize HAVEN to contact the above references.

\_\_\_\_\_  
(Volunteer Applicant Signature)

I \_\_\_\_\_, authorize HAVEN to run a background check (costs may vary).

\_\_\_\_\_  
(Volunteer Applicant Signature)





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7. All of the work we do as advocates and volunteers is strictly confidential. What is your understanding of confidentiality and how it works in this kind of setting?
  
8. If the training or the volunteer work becomes emotionally difficult for you, how would you deal with it? Are you open to seek help, such as counseling if that seems appropriate?
  
9. If accepted, it is very important for us to count on you for specific days and times. Initial time commitment to HAVEN includes attending volunteer training, shadowing if on the crisis line, and attending in-service trainings. Crisis line volunteers are asked to commit to a minimum of two shifts a month for a minimum of six months.

Are you willing and able to meet these requirements?

If not, what will work for you?

Comments:



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## **Commitment Agreement**

I, \_\_\_\_\_, am making a commitment to volunteer/intern at HAVEN, and commit to work no less than 2 shifts per month, and/or the following scheduled shift: \_\_\_\_\_. Moreover, I will attend monthly trainings. I do have the ability to keep this commitment for at least six months.

I understand that this is a volunteer position, and that the benefits of this position will not be monetary. HAVEN will not provide monetary reward, however, they will commit to my knowledge, expertise and professional growth. They agree to provide me with thorough training and experience on the dynamics of Domestic Abuse. If I am an intern, I will be provided with my required hours and experience. My special interests and requested knowledge and/or projects will be honored and attended to as long as realistically possible.

Additional benefits, based upon performance, may include job references, letters of recommendation, and if applicable, positive student evaluations and input to professors. I understand that once I sign this commitment, HAVEN relies upon me to honor my shifts. If I am unable to work a scheduled shift, it will be my responsibility to find a replacement. I understand these terms, and they are amenable to me.

Respectfully Submitted,

\_\_\_\_\_  
Volunteer/Intern

\_\_\_\_\_  
Date

\_\_\_\_\_  
Client Advocate

\_\_\_\_\_  
Date