



Forensic Exam Volunteer Advocate

(Direct service - 4-6 positions)

Description

Haven began serving survivors in 1979. Over the last four decades, Haven has worked to both provide safe intervention for survivors of domestic violence, as well as to prevent future violence from occurring. We believe increased awareness through community education can make us all allies in ending domestic violence.

Haven is the only nonprofit serving survivors of domestic and sexual violence, sex trafficking, and stalking in Gallatin County. Our approach makes us unique — everything we do is deeply and genuinely rooted in empowerment. We connect survivors to all the resources and help they need while trusting they should be the ones to decide what's best for their own journey.

Haven's Forensic Exam Volunteer Advocate will ensure that survivors receiving a forensic exam at the hospital will have advocate support. The ideal candidate will have compassion, understanding of the impacts of trauma, and ability to adapt in high-stress environments. They will also be committed to Haven's mission and be willing to actively help maintain and build a positive, supportive culture at the organization.

Responsibilities

Training and Hours

- Meet with Development and Engagement Manager for an informational meeting prior to training
- Attend one of Haven's quarterly volunteer training and Internship Weekend Trainings
- Participate in training and shadow shifts with Survivor Advocates within the first month of the weekend training
- Participate in ongoing training and/or meetings with Survivor Advocates as needed
- Attend staff meetings and other meetings as directed by Intervention Manager
- Required hours: On call
- Duration: 6 months or longer

Survivor Advocacy

- Respond in-person to the emergency department to provide advocacy to survivors receiving a forensic examination
- Provide crisis intervention, emotional support, advocacy, information, and referrals to the survivors
- Assess for safety concerns and assist with safety plan creation
- Arrange hotel/motel accommodations and transportation as needed

Data Collection

- Accurately and consistently collect participant data utilizing various data collection tools (e.g., iCarol call reports/participant interactions, shelter screening forms)
- Track utilization of services and resources such as the language line, taxis, hotels, gas cards, etc.

Other

- Check in with Survivor Advocates, Intervention Manager, and/or other Haven staff as needed for support in maintaining self-care and personal boundaries while providing direct services.

Physical Demand and Work Environment

This position requires sitting, walking, navigating stairs, answering, and dialing a phone, and talking one-on-one in close proximity in usually quiet environments. Reasonable accommodations will be made to enable all individuals to perform the essential job functions.

How to Apply

- Submit the online Volunteer and Internship Application found at havenmt.org/join-our-team